

WASHINGTON COUNTY CONSOLIDATED COMMUNICATIONS AGENCY



FISCAL YEAR 2013/14 Adopted Budget

June 20, 2013

Line Item Budget

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Fund Level Budget Summaries

GENERAL FUND SUMMARY

Line #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14				
		FY10/11 Actual	FY11/12 Actual	Adopted Budget	Actual to 4/30/13	Projected to 6/30/13	Draft Budget	Approved Budget	Adopted Budget
1	RESOURCES								
2	Beginning Working Capital	2,938,036	3,177,190	3,142,696	3,200,219	3,200,219	3,299,730	3,299,730	3,865,721
3	Revenues								
4	Interest	17,309	19,125	16,000	18,500	21,900	18,000	18,000	18,000
5	9-1-1 Telephone Tax	2,708,898	2,605,085	2,576,000	1,293,259	2,579,772	2,568,000	2,568,000	2,568,000
6	Member & Associate User Fees	6,952,832	7,625,138	7,861,532	7,832,815	7,832,815	8,089,508	8,089,508	8,089,508
7	C800 Contract Revenue	428,448	437,743	430,090	431,715	431,715	430,090	430,090	467,841
8	Non-Member Contract Revenue	161,447	184,595	218,945	225,088	225,088	236,800	236,800	236,800
9	Maintenance Services	194,619	109,313	154,735	127,045	131,545	92,500	92,500	92,500
10	Rental Revenue	126,331	92,963	95,900	88,812	97,621	104,000	104,000	104,000
11	Misc (Mgrs-FY11; Rebanding-FY12)	181,363	84,445	248,300	254,676	256,576	83,000	83,000	83,000
12	Transfers In From Other Funds	41,328	378,592	-	-	-	-	-	-
13	Total Current Revenues	10,812,575	11,536,999	11,601,502	10,271,910	11,577,032	11,621,898	11,621,898	11,659,649
14	TOTAL RESOURCES	13,750,611	14,714,189	14,744,198	13,472,129	14,777,251	14,921,628	14,921,628	15,525,370
15									
16	EXPENDITURES / APPROPRIATIONS								
17	Personnel Services (92.42 FTE)								
18	Salaries & Wages	5,767,026	5,868,855	6,266,241	4,924,209	5,868,979	6,438,896	6,438,896	6,363,303
19	Overtime	502,800	462,666	483,150	378,074	425,662	505,150	505,150	505,150
20	Health Insurance	1,234,799	1,345,550	1,527,760	1,122,972	1,344,362	1,603,931	1,603,931	1,589,239
21	PERS	774,371	1,176,524	1,329,028	1,000,171	1,156,896	1,611,746	1,611,746	1,320,912
22	Social Security	470,555	469,925	493,481	393,898	446,100	518,002	518,002	503,376
23	Other Payroll Costs & Benefits	154,154	177,984	210,287	133,427	155,408	223,830	223,830	218,599
24	Total Personnel Services	8,903,705	9,501,504	10,309,947	7,952,751	9,397,408	10,901,555	10,901,555	10,500,579
25									
26	Materials and Services	1,524,796	1,593,772	1,776,979	1,110,291	1,426,366	1,839,082	1,839,082	1,858,082
27									
28	Capital Outlay	91,220	198,197	133,700	48,678	87,756	33,000	33,000	52,500
29									
30	Transfers to Other Funds	53,700	220,500	-	-	-	-	-	-
31									
32	TOTAL EXPENDITURES/APPROPRIATIONS	10,573,421	11,513,973	12,220,626	9,111,720	10,911,530	12,773,637	12,773,637	12,411,161
33									
34	Contingency			1,466,475			1,532,778	1,532,778	1,489,339
35	Unappropriated Ending Fund Balance			1,057,097			615,213	615,213	1,624,870
36	TOTAL OTHER (Reserves)			2,523,572			2,147,991	2,147,991	3,114,209
37									
38	Fiscal Year Ending Fund Balance	3,177,190	3,200,219			3,865,721			
39									
40	TOTAL GENERAL FUND	13,750,611	14,714,192	14,744,198	9,111,720	14,777,251	14,921,628	14,921,628	15,525,370

CAPITAL PROJECTS FUND

Line #	Acct #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14 Budget				
			FY 10/11 Actual	FY 11/12 Actual	Adopted Budget	Actual to 4/30/13	Projected to 6/30/13	Draft Budget	Approved Budget	Adopted Budget
1		RESOURCES								
2	4001	Beginning Working Capital	326,029	300,442	498,672	526,392	526,393	465,156	465,156	425,268
3	4050	Interest	1,743	1,434	1,734	1,759	2,345	1,500	1,500	1,500
4	4200	Grant Revenue		500,000	130,000	130,000	130,000	-	-	-
5	4200	Levy Proceeds - Wash Co	125,000	155,741	125,000	125,000	125,000	125,000	125,000	125,000
6	4200	Intergovernmental Revenue (C800/ZC)	-	-	156,096	98,727	98,727	98,730	98,730	98,730
7	4600	Transfer From General Fund		220,500	-	-	-	-	-	-
8		Total Budget Resources	452,772	1,178,117	911,502	881,878	882,465	690,386	690,386	650,498
9										
10		EXPENDITURES / APPROPRIATIONS								
11		Materials and Services								
12	5361	M&R Building / Facility (HVAC LON Replacement)			32,000	-	-			
13		Zone Controller Lease Expense			275,554	275,554	275,554	275,554	275,554	275,554
14		Capital Replacement Funding Expense			150,000			150,000	150,000	150,000
15		Total Materials and Services	-	-	457,554	275,554	275,554	425,554	425,554	425,554
16										
17		Capital Outlay								
18	5650	Communications Equipment	-	137,766	42,235	1,122	41,122	-	-	-
19		Pumpkin Ridge 48 VDC expansion site (roll forward)			40,000	-	40,000	-	-	-
20		Replace video servers at radio sites			-	-	-	-	-	-
21		Replace MSF5000s with Quantars at West End			2,235	1,122	1,122	-	-	-
22	5651	Comm Equipment - Microwave link to PDX	-	513,959	254,553	140,521	140,521	-	-	-
23	5660	Computer Equipment	152,330	-	-	-	-	-	-	-
24		Total Capital Outlay	152,330	651,725	296,788	141,643	181,643	-	-	-
25										
26										
27		Total Expenditure Appropriations	152,330	651,725	754,342	417,197	457,197	425,554	425,554	425,554
28										
29		Contingency	-	-	157,160	-	-	264,832	264,832	224,944
30		Total Requirements	152,330	651,725	911,502	417,197	457,197	690,386	690,386	650,498
31										
32	----	Fiscal Year's Ending Fund Balance	300,442	526,392	-	464,681	425,268	-	-	-
33		Total Budget Requirements	452,772	1,178,117	911,502	881,878	882,465	690,386	690,386	650,498

General Fund Line Item Budget

GENERAL FUND LINE ITEM

List Page	Line #	Account #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14				
				FY10/11 Actual	FY11/12 Actual	Adopted Budget	Actual to 4/30/13	Projected to 6/30/13	Draft Budget	Approved Budget	Adopted Budget
	1		RESOURCES								
	2		Beginning Working Capital	2,938,036	3,177,190	3,142,696	3,200,219	3,200,219	3,299,730	3,299,730	3,865,721
	3		Revenues								
	4		Interest	17,309	19,125	16,000	18,500	21,900	18,000	18,000	18,000
	5		9-1-1 Telephone Tax	2,708,898	2,605,085	2,576,000	1,293,259	2,579,772	2,568,000	2,568,000	2,568,000
	6		<i>First Quarter</i>	-	-	644,000	649,212	649,212	642,000	642,000	642,000
	7		<i>Second Quarter</i>	-	-	644,000	644,047	644,047	642,000	642,000	642,000
	8		<i>Third Quarter</i>	-	-	644,000	-	642,513	642,000	642,000	642,000
	9		<i>Fourth Quarter</i>	-	-	644,000	-	644,000	642,000	642,000	642,000
	10		Member & Associate User Fees	6,952,832	7,625,138	7,861,532	7,832,815	7,832,815	8,089,508	8,089,508	8,089,508
	11		C800 Contract Revenue	428,448	437,743	430,090	431,715	431,715	430,090	430,090	467,841
	12		Non-Member Contract Revenue	161,447	184,595	218,945	225,088	225,088	236,800	236,800	236,800
	13		Maintenance Services	194,619	109,313	154,735	127,045	131,545	92,500	92,500	92,500
	14		<i>Maintenance - Members</i>	33,286	41,837	47,425	26,393	28,893	27,500	27,500	27,500
	15		<i>Maintenance - C800</i>	145,987	43,883	79,800	84,399	85,399	45,000	45,000	45,000
	16		<i>Maintenance - Non-Member</i>	15,346	23,593	27,510	16,253	17,253	20,000	20,000	20,000
	17		Rental Revenue	126,331	92,963	95,900	88,812	97,621	104,000	104,000	104,000
	18		Misc (Mgrs-FY11; Rebanding-FY12)	181,363	84,445	248,300	254,676	256,576	83,000	83,000	83,000
	19		Transfers In From Other Funds	41,328	378,592	-	-	-	-	-	-
	20		Total Current Revenues	10,812,575	11,536,999	11,601,502	10,271,910	11,577,032	11,621,898	11,621,898	11,659,649
	21		TOTAL RESOURCES	13,750,611	14,714,189	14,744,198	13,472,129	14,777,251	14,921,628	14,921,628	15,525,370
	22										
	23		EXPENDITURES / APPROPRIATIONS								
	24		Personnel Services (92.42 FTE)								
	25		Admin Salary & Wages	2,106,403	2,183,849	2,250,471	1,858,948	2,224,009	2,346,273	2,346,273	2,346,273
	26		Union Wages	3,628,734	3,652,401	3,977,770	3,031,426	3,602,106	4,054,623	4,054,623	3,979,030
	27		Vacation Payout	31,889	32,605	38,000	33,835	42,865	38,000	38,000	38,000
	28		Overtime	436,984	373,763	483,150	302,646	332,216	505,150	505,150	505,150
	29		Comp Time	65,816	88,903	-	75,428	93,446	-	-	-
	30		Total Salaries / Wages / Overtime	6,269,826	6,331,521	6,749,391	5,302,283	6,294,642	6,944,046	6,944,046	6,868,453
	31		PERS	774,371	1,176,524	1,329,028	1,000,171	1,156,896	1,611,746	1,611,746	1,320,912
	32		FICA	470,555	469,925	493,481	393,898	446,100	518,002	518,002	503,376
	33		Workers Comp.	26,739	33,083	41,420	30,570	30,994	51,701	51,701	48,446
	34		Tri-Met Tax	40,125	40,201	44,071	33,748	38,286	49,144	49,144	47,789
	35		Health Ins	1,234,799	1,345,550	1,527,760	1,122,972	1,344,362	1,603,931	1,603,931	1,589,239
	36		Deferred Comp Match	41,229	44,277	48,908	40,925	48,817	46,520	46,520	45,899
	37		Life/Disability Ins.	19,180	18,961	25,988	14,916	18,944	27,565	27,565	27,565
	38		State Unemployment	18,481	31,862	39,300	5,268	8,768	39,300	39,300	39,300
	39		Vehicle Allowances	8,400	9,600	10,600	8,000	9,600	9,600	9,600	9,600
	40		Total Payroll Expenses & Benefits	2,633,879	3,169,983	3,560,556	2,650,468	3,102,766	3,957,509	3,957,509	3,632,126
	41		Total Personnel Services	8,903,705	9,501,504	10,309,947	7,952,751	9,397,408	10,901,555	10,901,555	10,500,579

GENERAL FUND LINE ITEM

List Page	Line #	Account #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14				
				FY10/11 Actual	FY11/12 Actual	Adopted Budget	Actual to 4/30/13	Projected to 6/30/13	Draft Budget	Approved Budget	Adopted Budget
	42		Materials and Services								
	43	5300	Office Supplies	35,367	33,001	38,400	20,231	25,039	30,300	30,300	30,300
	44	5301	Radio Supplies - Shop	57,372	52,205	58,000	27,246	33,988	38,500	38,500	38,500
	45	5302	Training Supplies	1,803	1,462	2,500	1,245	1,600	500	500	500
p. 19	46	5303	Uniforms	26,125	22,559	21,900	19,678	20,991	21,350	21,350	21,350
	47	5313	Employment Tests	6,695	1,211	7,000	4,670	7,195	6,500	6,500	6,500
	48	5315	Tuition Reimbursement	4,712	711	400	-	-	-	-	-
p. 20	49	5323	Food	1,128	981	2,050	833	1,271	2,450	2,450	2,450
p. 21	50	5330	Non Capital Furn & Equip	66,171	60,177	99,133	58,388	86,591	67,250	67,250	67,250
p. 22	52	5340	Software Upgrades/CAD Enhance	44,875	6,984	16,200	2,204	4,195	22,600	22,600	34,600
	53	5350	Fuel	44,725	41,085	45,570	31,570	41,000	42,000	42,000	42,000
	54	5360	Radio Supplies - Infrastructure	147,290	100,336	95,000	60,810	87,000	104,000	104,000	104,000
p. 23	55	5361	M & R Building / Facility	141,581	274,114	95,900	52,509	80,000	57,700	57,700	64,700
p. 24	56	5362	M & R Tower Site Facilities	-	64,999	34,200	15,247	26,500	37,700	37,700	37,700
	57	5363	M & R Vehicles	7,592	8,229	12,500	2,979	5,450	12,000	12,000	12,000
	58	5364	M & R Communications	3,091	6,207	5,300	2,342	2,800	4,000	4,000	4,000
	59	5365	M & R Equipment Repair	-	-	3,200	-	-	3,500	3,500	3,500
	60	5367	M & R Office Equipment	13,573	15,158	24,000	9,945	17,000	20,000	20,000	20,000
p. 25	61	5368	M & R Computer Equip & S/W	240,704	258,239	360,374	293,363	311,179	452,095	452,095	452,095
	62	5380	Projects	-	-	-	-	-	7,690	7,690	7,690
	63	5400	Insurance	47,935	45,733	50,000	56,502	56,502	62,500	62,500	62,500
	64	5410	Legal Services	37,835	30,115	37,700	33,213	37,000	35,000	35,000	35,000
	65	5412	Audit Fees	18,215	26,065	24,900	13,065	24,000	26,115	26,115	26,115
p. 26	66	5413	Contract / Professional Services	117,971	113,753	279,592	105,474	167,968	324,565	324,565	324,565
	67	5415	Printing	1,828	261	5,700	-	1,200	2,080	2,080	2,080
	68	5416	Building Maintenance	41,604	43,825	45,000	36,419	44,000	45,000	45,000	45,000
	69	5430	Telephone	101,968	79,582	95,650	60,156	81,000	91,150	91,150	91,150
	70	5431	Admin Telephone	37,684	38,426	31,450	19,850	22,781	36,000	36,000	36,000
	71	5432	Heat/Energy	15,350	13,379	13,500	3,894	5,000	14,000	14,000	14,000
	72	5433	Electricity	126,093	129,251	128,000	94,727	120,000	124,000	124,000	124,000
	73	5434	Water/Sewer	6,944	7,265	6,300	5,370	6,250	6,500	6,500	6,500
	74	5436	Garbage	2,920	2,237	2,500	2,040	2,400	2,500	2,500	2,500
	75	5445	Tower Site Lease Expenses	41,636	51,097	41,350	26,784	32,000	45,000	45,000	45,000
p. 27	76	5461	Training	11,225	15,304	29,070	6,244	21,257	30,063	30,063	30,063
p. 28	77	5462	Travel and Per Diem	22,439	21,888	28,770	16,099	22,446	29,890	29,890	29,890
p. 29	78	5472	Employee Recognition & Awards	6,517	3,979	6,650	3,530	4,350	4,650	4,650	4,650
	79	5481	Community Education	518	1,955	3,500	1,469	2,000	3,500	3,500	3,500
	80	5499	Rebanding Expense	19,141	-	-	-	-	-	-	-
p. 30	81	5500	Dues & Subscriptions	13,726	12,607	13,095	13,393	13,894	14,609	14,609	14,609
	82	5570	Business Expense	6,332	5,999	6,875	4,449	5,600	6,625	6,625	6,625
	83	5571	Retreat Expense	971	1,101	1,750	1,290	1,419	2,000	2,000	2,000
	84	5572	Advertising/Public Notices	3,140	2,292	4,000	3,063	3,500	3,200	3,200	3,200
	85		Total Material and Services	1,524,796	1,593,772	1,776,979	1,110,291	1,426,366	1,839,082	1,839,082	1,858,082

GENERAL FUND LINE ITEM

List Page	Line #	Account #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14			
				FY10/11 Actual	FY11/12 Actual	Adopted Budget	Actual to 4/30/13	Projected to 6/30/13	Draft Budget	Approved Budget
	86		Capital Outlay							
	87		Facilities Improve (Offices/Tower HVACs)	-	16,279	-	-	-	-	-
	88		Vehicles	-	-	23,400	33,441	33,441	-	-
	89		Office Furniture & Equip (new pod)	65,229	83,827	-	-	-	-	-
p. 31	90		Communications Equipment	18,646	98,091	50,300	-	39,079	33,000	33,000
	91		Computer Equipment	7,345	-	60,000	15,237	15,236	-	-
	92		Total Capital Outlay	91,220	198,197	133,700	48,678	87,756	33,000	33,000
	93									
	94		Transfers to Other Funds							
	95		Capital Equipment Replacement Fund	-	220,500	-	-	-	-	-
	96		System Upgrade Fund	53,700	-	-	-	-	-	-
	97		Total Transfers to Other Funds	53,700	220,500	-	-	-	-	-
	98									
	99		TOTAL EXPENDITURES/APPROPRIATIONS	10,573,421	11,513,973	12,220,626	9,111,720	10,911,530	12,773,637	12,773,637
	100									
	101		OTHER (Reserves)							
	102		Contingency (12% of Operating Expense)			1,466,475			1,532,778	1,532,778
	103		Unappropriated Ending Fund Balance			1,057,097			615,213	615,213
	104		TOTAL OTHER (Reserves)			2,523,572			2,147,991	2,147,991
	105									
	106		Fiscal Year Ending Fund Balance	3,177,190	3,200,219			3,865,721		
	107									
	108		TOTAL GENERAL FUND	13,750,611	14,714,192	14,744,198	9,111,720	14,777,251	14,921,628	14,921,628

General Fund Departmental Budgets

ADMINISTRATION - LINE ITEM

List Page	Line #	Account #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14					
				FY10/11	FY11/12	Adopted	Actual to	Projected to	Draft	Approved	Adopted	
				Actual	Actual	Budget	4/30/13	6/30/13	Budget	Budget	Budget	
	1		Personnel Services (4.07 FTE)									
	2	5001	Admin Salary & Wages	293,172	310,955	331,466	239,892	293,393	333,903	333,903	333,903	
	3	5015	Vacation Payout	-	-	-	10,478	10,478	-	-	-	
	4	5120	Overtime	22	-	150	-	-	150	150	150	
	5	5121	Comp Time	1,873	738	-	394	497	-	-	-	
	6	5201	PERS	36,221	60,601	64,634	47,895	58,051	76,849	76,849	63,678	
	7	5203	FICA	22,442	22,315	23,312	17,375	21,424	24,257	24,257	24,257	
	8	5206	Workers Comp.	7,115	789	922	717	738	1,848	1,848	1,848	
	9	5207	Tri-Met Tax	856	657	948	408	515	2,394	2,394	2,394	
	10	5210	Health Ins	42,049	39,842	43,401	39,275	49,579	58,210	58,210	58,210	
	11	5230	Deferred Comp Match	2,662	3,430	4,613	3,039	3,641	3,654	3,654	3,654	
	12	5240	Life/Disability Ins.	985	926	1,100	714	974	1,192	1,192	1,192	
	13	5250	State Unemployment	18,481	31,862	39,300	5,268	8,768	39,300	39,300	39,300	
	14	5295	Vehicle Allowances	3,200	4,800	5,800	4,000	4,800	4,800	4,800	4,800	
	15		Total Personnel Services	429,078	476,915	515,646	369,455	452,859	546,557	546,557	533,386	
	16											
	17		Materials and Services									
	18	5300	Office Supplies	16,014	11,546	16,000	9,366	11,239	14,000	14,000	14,000	
p. 19	19	5303	Uniforms	1,645	1,000	-	-	-	-	-	-	
	20	5313	Employment Tests	6,695	1,211	7,000	4,670	7,195	6,500	6,500	6,500	
	21	5315	Tuition Reimbursement	430	-	-	-	-	-	-	-	
p. 20	22	5323	Food	323	172	500	351	421.20	1,000	1,000	1,000	
p. 21	23	5330	Non Capital Furn & Equip	7,436	7,082	1,250	427	1,250	1,500	1,500	1,500	
p. 22	24	5340	Software Upgrades/CAD Enhance	4,500	500	-	-	-	1,000	1,000	1,000	
p. 23	25	5361	M & R Building / Facility	64,110	-	-	-	-	-	-	-	
	26	5367	M & R Office Equipment	13,573	14,298	14,000	9,945	12,000	14,000	14,000	14,000	
p. 25	27	5368	M & R Computer Equip & S/W	6,489	6,789	10,824	7,103	7,500	8,460	8,460	8,460	
	28	5400	Insurance	47,935	45,733	50,000	56,502	56,502	62,500	62,500	62,500	
	29	5410	Legal Services	37,835	30,115	37,700	33,213	37,000	35,000	35,000	35,000	
	30	5412	Audit Fees	18,215	26,065	24,900	13,065	24,000	26,115	26,115	26,115	
p. 26	31	5413	Contract / Professional Services	71,385	51,286	143,700	31,149	48,000	140,000	140,000	140,000	
	32	5415	Printing	1,591	261	5,300	-	1,000	1,200	1,200	1,200	
	33	5416	Building Maintenance	41,604	-	-	-	-	-	-	-	
	34	5430	Telephone	789	1,026	1,150	683	1,000	1,150	1,150	1,150	
	35	5431	Admin Telephone	7,412	9,036	12,250	6,011	7,300	11,000	11,000	11,000	
	36	5432	Heat/Energy	15,350	-	-	-	-	-	-	-	
	37	5433	Electricity	77,347	-	-	-	-	-	-	-	
	38	5434	Water/Sewer	5,874	-	-	-	-	-	-	-	
	39	5436	Garbage	2,920	-	-	-	-	-	-	-	
	40	5445	Tower Site Lease Expenses	1	-	-	-	-	-	-	-	
p. 27	41	5461	Training	934	2,643	2,310	1,077	2,200	3,240	3,240	3,240	
p. 28	42	5462	Travel and Per Diem	1,276	3,093	4,550	1,687	2,500	5,800	5,800	5,800	
p. 29	43	5472	Employee Recognition & Awards	6,267	3,834	6,400	3,485	4,200	4,400	4,400	4,400	
	44	5481	Community Education	518	1,955	3,500	1,469	2,000	3,500	3,500	3,500	
p. 30	45	5500	Dues & Subscriptions	10,968	10,821	10,500	11,109	11,300	11,424	11,424	11,424	

ADMINISTRATION - LINE ITEM

List Page	Line #	Account #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14				
				FY10/11 Actual	FY11/12 Actual	Adopted Budget	Actual to 4/30/13	Projected to 6/30/13	Draft Budget	Approved Budget	Adopted Budget
	46	5570	Business Expense	6,170	5,836	6,500	4,441	5,400	6,200	6,200	6,200
	47	5571	Retreat Expense	835	1,101	950	999	999	1,200	1,200	1,200
	48	5572	Advertising/Public Notices	3,140	2,292	4,000	3,063	3,500	3,200	3,200	3,200
	49		Total Material and Services	479,581	237,695	363,284	199,815	246,506	362,389	362,389	362,389
	50										
	51		Capital Outlay								
	52	5630	Office Furniture & Equip (new pod)	12,387	-	-	-	-	-	-	-
	53		Total Capital Outlay	12,387	-	-	-	-	-	-	-
	54										
	55		Total Administration Department	921,046	714,610	878,930	569,270	699,365	908,946	908,946	895,775

PERFORMANCE MANAGEMENT - LINE ITEM

List Page	Line #	Account #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14				
				FY10/11 Actual	FY11/12 Actual	Adopted Budget	Actual to 4/30/13	Projected to 6/30/13	Draft Budget	Approved Budget	Adopted Budget
	1		Personnel Services (4.5 FTE)								
	2	5001	Admin Salary & Wages	265,127	289,409	300,014	253,671	300,802	317,098	317,098	317,098
	3	5015	Vacation Payout	-	-	-	5,314	5,314	-	-	-
	4	5120	Overtime	2,315	1,504	3,000	645	745	3,000	3,000	3,000
	5	5121	Comp Time	1,737	662	-	112	200	-	-	-
	6	5201	PERS	33,994	55,153	60,149	49,480	60,010	74,711	74,711	61,907
	7	5203	FICA	20,066	21,790	23,180	19,291	23,011	24,487	24,487	24,487
	8	5206	Workers Comp.	1,073	705	1,070	832	849	1,974	1,974	1,974
	9	5207	Tri-Met Tax	1,186	1,534	1,985	1,393	1,787	2,493	2,493	2,493
	10	5210	Health Ins	45,351	51,970	58,025	52,066	60,456	73,365	73,365	73,365
	11	5230	Deferred Comp Match	1,898	1,931	1,969	1,726	2,232	2,081	2,081	2,081
	12	5240	Life/Disability Ins.	753	860	1,100	737	901	1,192	1,192	1,192
	13	5295	Vehicle Allowances	700	-	-	-	-	-	-	-
	14		Total Personnel Services	374,200	425,518	450,492	385,267	456,308	500,401	500,401	487,597
	15										
	16		Materials and Services								
	17	5300	Office Supplies	1,849	1,936	1,400	1,545	1,800	1,800	1,800	1,800
	18	5302	Training Supplies	1,803	1,462	2,500	1,245	1,600	500	500	500
p. 19	19	5303	Uniforms	666	1,200	250	250	250	250	250	250
	20	5315	Tuition Reimbursement	-	-	400	-	-	-	-	-
p. 20	21	5323	Food	69	172	400	-	200	300	300	300
p. 21	22	5330	Non Capital Furn & Equip	6,374	4,596	1,500	617	1,500	1,100	1,100	1,100
	23	5331	Non Capital Furn & Equip - Grant	-	-	-	-	-	-	-	-
p. 22	24	5340	Software Upgrades/CAD Enhance	-	-	-	995	995	300	300	300
p. 25	25	5368	M & R Computer Equip & S/W	999	999	1,250	1,248	1,248	1,300	1,300	1,300
p. 26	26	5413	Contract / Professional Services	11,830	12,430	17,350	6,750	11,000	16,480	16,480	16,480
	27	5431	Admin Telephone	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
p. 27	28	5461	Training	6,125	10,509	11,055	2,300	6,023	11,043	11,043	11,043
p. 28	29	5462	Travel and Per Diem	3,356	4,076	6,680	2,547	3,700	5,050	5,050	5,050
p. 30	30	5500	Dues & Subscriptions	580	791	675	830	830	850	850	850
	31		Total Material and Services	34,851	39,371	44,660	19,527	30,346	40,173	40,173	40,173
	32										
	33		Capital Outlay								
	34		Total Capital Outlay	-	-	-	-	-	-	-	-
	35										
	36		Total Performance Mgmt Department	409,051	464,889	495,152	404,794	486,654	540,574	540,574	527,770

OPERATIONS - LINE ITEM

List Page	Line #	Account #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14				
				FY10/11 Actual	FY11/12 Actual	Adopted Budget	Actual to 4/30/13	Projected to 6/30/13	Draft Budget	Approved Budget	Adopted Budget
	1		Personnel Services (71.0 FTE)								
	2	5001	Admin Salary & Wages	596,883	609,505	620,196	517,553	619,104	636,501	636,501	636,501
	3	5002	Union Wages	3,628,734	3,652,401	3,977,770	3,031,426	3,602,106	4,054,623	4,054,623	3,979,030
	4	5015	Vacation Payout	28,369	32,605	38,000	15,779	24,809	38,000	38,000	38,000
	5	5120	Overtime	419,314	350,925	458,000	286,161	312,299	480,000	480,000	480,000
	6	5121	Comp Time	57,316	83,132	-	70,232	86,716	-	-	-
	7	5201	PERS	590,524	877,474	1,008,310	742,342	842,131	1,215,804	1,215,804	992,828
	8	5203	FICA	354,966	351,103	370,180	291,724	322,923	387,085	387,085	372,459
	9	5206	Workers Comp.	12,014	12,709	17,111	13,295	13,610	32,388	32,388	29,133
	10	5207	Tri-Met Tax	32,932	32,646	34,730	27,079	30,127	35,017	35,017	33,662
	11	5210	Health Ins	964,810	1,057,051	1,203,144	853,153	1,018,651	1,233,179	1,233,179	1,218,487
	12	5230	Deferred Comp Match	31,082	33,209	36,343	31,182	36,946	34,590	34,590	33,969
	13	5240	Life/Disability Ins.	14,463	14,034	20,075	10,901	13,804	21,158	21,158	21,158
	14	5295	Vehicle Allowances	2,300	2,400	2,400	2,000	2,400	2,400	2,400	2,400
	15		Total Personnel Services	6,733,707	7,109,194	7,786,259	5,892,827	6,925,626	8,170,745	8,170,745	7,837,627
	16										
	17		Materials and Services								
	18	5300	Office Supplies	9,322	8,331	9,500	5,341	7,000	9,500	9,500	9,500
p. 19	19	5303	Uniforms	21,138	16,799	19,900	17,678	18,991	18,300	18,300	18,300
	20	5315	Tuition Reimbursement	2,282	711	-	-	-	-	-	-
p. 20	21	5323	Food	452	585	1,000	482	650	1,000	1,000	1,000
p. 21	22	5330	Non Capital Furn & Equip	10,850	5,036	4,800	274	3,174	4,700	4,700	4,700
p. 22	23	5340	Software Upgrades/CAD Enhance	70	89	2,500	853	1,500	2,500	2,500	2,500
	24	5364	M & R Communications	3,091	6,207	5,300	2,342	2,800	4,000	4,000	4,000
	25	5367	M & R Office Equipment	-	860	10,000	-	5,000	6,000	6,000	6,000
p. 25	26	5368	M & R Computer Equip & S/W	8,510	8,550	9,000	7,920	8,000	8,700	8,700	8,700
p. 26	27	5413	Contract / Professional Services	9,000	480	2,000	-	1,500	2,000	2,000	2,000
	28	5415	Printing	79	-	400	-	200	300	300	300
	29	5430	Telephone	101,179	78,556	94,500	59,473	80,000	90,000	90,000	90,000
	30	5431	Admin Telephone	4,816	4,588	4,900	4,581	4,881	5,000	5,000	5,000
p. 27	31	5461	Training	3,508	1,019	4,525	2,088	3,000	3,425	3,425	3,425
p. 28	32	5462	Travel and Per Diem	6,893	3,715	6,000	2,431	5,850	6,400	6,400	6,400
p. 29	33	5472	Employee Recognition & Awards	250	145	250	45	150	250	250	250
p. 30	34	5500	Dues & Subscriptions	1,378	951	900	924	924	1,295	1,295	1,295
	35	5570	Business Expense	37	125	275	8	150	275	275	275
	36	5571	Retreat Expense	136	-	800	291	420	800	800	800
	37		Total Material and Services	182,991	136,747	176,550	104,731	144,190	164,445	164,445	164,445
	38										
	39		Capital Outlay								
	40	5630	Office Furniture & Equip (new pod)	52,842	76,379	-	-	-	-	-	-
	41		Total Capital Outlay	52,842	76,379	-	-	-	-	-	-
	42										
	43		Total Ops Department	6,969,540	7,322,320	7,962,809	5,997,558	7,069,816	8,335,190	8,335,190	8,002,072

DATA SERVICES - LINE ITEM

List Page	Line #	Account #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14				
				FY10/11 Actual	FY11/12 Actual	Adopted Budget	Actual to 4/30/13	Projected to 6/30/13	Draft Budget	Approved Budget	Adopted Budget
	1		Personnel Services (5.0 FTE)								
	2	5001	Admin Salary & Wages	337,877	350,689	365,516	310,612	366,703	390,332	390,332	390,332
	3	5120	Overtime	1,729	1,921	3,000	1,332	2,664	3,000	3,000	3,000
	4	5121	Comp Time	1,183	869	-	127	254	-	-	-
	5	5201	PERS	40,017	67,986	73,152	57,704	73,157	91,803	91,803	76,071
	6	5203	FICA	25,957	26,686	28,080	23,815	28,569	30,090	30,090	30,090
	7	5206	Workers Comp.	1,612	1,147	1,397	1,075	1,099	4,211	4,211	4,211
	8	5207	Tri-Met Tax	1,391	1,457	1,831	1,306	1,567	3,016	3,016	3,016
	9	5210	Health Ins	73,188	81,250	93,824	71,599	86,391	98,547	98,547	98,547
	10	5230	Deferred Comp Match	2,306	2,122	2,431	1,824	2,191	2,316	2,316	2,316
	11	5240	Life/Disability Ins.	1,181	1,100	1,375	911	1,094	1,490	1,490	1,490
	12		Total Personnel Services	486,441	535,227	570,606	470,305	563,690	624,806	624,806	609,074
	13										
	14		Materials and Services								
	15	5300	Office Supplies	698	232	1,500	276	400	500	500	500
p. 19	16	5303	Uniforms	1,025	1,409	-	-	-	1,000	1,000	1,000
p. 20	17	5323	Food	110	-	-	-	-	-	-	-
p. 21	18	5330	Non Capital Furn & Equip	21,981	25,320	33,130	8,544	28,167	19,950	19,950	19,950
p. 22	19	5340	Software Upgrades/CAD Enhance	40,305	3,007	1,700	356	1,700	1,800	1,800	1,800
p. 25	20	5368	M & R Computer Equip & S/W	213,021	228,549	326,232	270,221	281,431	310,807	310,807	310,807
p. 26	21	5413	Contract / Professional Services	25,756	9,257	43,510	24,716	36,036	45,685	45,685	45,685
	22	5415	Printing	79	-	-	-	-	500	500	500
	23	5431	Admin Telephone	22,219	21,570	11,000	3,649	4,900	14,500	14,500	14,500
p. 27	24	5461	Training	380	534	1,330	-	250	2,605	2,605	2,605
p. 28	25	5462	Travel and Per Diem	6,444	1,660	2,900	1,905	2,000	4,000	4,000	4,000
p. 30	26	5500	Dues & Subscriptions	160	-	320	20	140	340	340	340
	27	5570	Business Expense	82	-	-	-	-	-	-	-
	28		Total Material and Services	332,260	291,538	421,622	309,687	355,024	401,687	401,687	401,687
	29										
	30		Capital Outlay								
	31	5660	Computer Equipment (Firewall replacements)	7,345	-	60,000	15,237	15,236	-	-	-
	32		Total Capital Outlay	7,345	-	60,000	15,237	15,236	-	-	-
	33										
	34		Total Data Services Department	826,046	826,765	1,052,228	795,229	933,950	1,026,493	1,026,493	1,010,761

RADIO SERVICES - LINE ITEM

List Page	Line #	Account #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14				
				FY10/11 Actual	FY11/12 Actual	Adopted Budget	Actual to 4/30/13	Projected to 6/30/13	Draft Budget	Approved Budget	Adopted Budget
	1		Personnel Services (7.85 FTE)								
	2	5001	Admin Salary & Wages	613,344	623,291	633,279	537,220	644,005	668,439	668,439	668,439
	3	5015	Vacation Payout	3,520	-	-	2,264	2,264	-	-	-
	4	5120	Overtime	13,604	19,413	19,000	14,508	16,508	19,000	19,000	19,000
	5	5121	Comp Time	3,707	3,502	-	4,563	5,779	-	-	-
	6	5201	PERS	73,615	115,310	122,783	102,750	123,546	152,579	152,579	126,428
	7	5203	FICA	47,124	48,031	48,729	41,693	50,174	52,083	52,083	52,083
	8	5206	Workers Comp.	4,925	17,733	20,920	14,651	14,698	11,280	11,280	11,280
	9	5207	Tri-Met Tax	3,760	3,907	4,577	3,562	4,290	6,224	6,224	6,224
	10	5210	Health Ins	109,401	115,437	129,366	106,879	129,286	140,630	140,630	140,630
	11	5230	Deferred Comp Match	3,281	3,585	3,552	3,154	3,806	3,879	3,879	3,879
	12	5240	Life/Disability Ins.	1,798	2,041	2,338	1,653	2,171	2,533	2,533	2,533
	13	5295	Vehicle Allowances	2,200	2,400	2,400	2,000	2,400	2,400	2,400	2,400
	14		Total Personnel Services	880,279	954,650	986,944	834,897	998,926	1,059,047	1,059,047	1,032,896
	15										
	16		Materials and Services								
	17	5300	Office Supplies	2,533	1,166	1,000	1,130	1,500	2,000	2,000	2,000
	18	5301	Radio Supplies - Shop	11,106	5,135	10,000	1,694	3,388	6,500	6,500	6,500
p. 19	19	5303	Uniforms	1,651	2,151	1,750	1,750	1,750	1,800	1,800	1,800
	20	5315	Tuition Reimbursement	2,000	-	-	-	-	-	-	-
p. 20	21	5323	Food	174	52	150	-	-	150	150	150
p. 21	22	5330	Non Capital Furn & Equip	19,530	17,299	46,853	42,537	44,500	30,700	30,700	30,700
p. 22	23	5340	Software (MOSCAD replacement eval)	-	3,388	12,000	-	-	17,000	17,000	29,000
	24	5350	Fuel	44,725	10,158	13,570	9,690	13,000	14,000	14,000	14,000
	25	5360	Radio Supplies - Infrastructure	26,504	69,455	58,000	33,355	54,000	55,000	55,000	55,000
p. 23	26	5361	M & R Building / Facility	77,471	-	-	-	-	-	-	-
	27	5363	M & R Vehicles	7,592	8,229	12,500	2,979	5,450	12,000	12,000	12,000
p. 25	28	5368	M & R Computer Equip & S/W	11,685	13,352	13,068	6,871	13,000	122,828	122,828	122,828
p. 26	29	5413	Contract / Professional Services	-	7,324	23,432	11,633	23,432	38,500	38,500	38,500
	30	5415	Printing	79	-	-	-	-	80	80	80
	31	5431	Admin Telephone	2,037	2,032	2,100	4,409	4,500	4,300	4,300	4,300
	32	5433	Electricity	48,746	-	-	-	-	-	-	-
	33	5434	Water/Sewer	1,070	-	-	-	-	-	-	-
	34	5445	Tower Site Lease Expenses	41,635	-	-	-	-	-	-	-
p. 27	35	5461	Training	278	599	9,850	779	9,784	9,750	9,750	9,750
p. 28	36	5462	Travel and Per Diem	4,470	9,344	8,640	7,529	8,396	8,640	8,640	8,640
	37	5499	Rebanding Expense	19,141	-	-	-	-	-	-	-
p. 30	38	5500	Dues & Subscriptions	640	44	700	510	700	700	700	700
	39	5570	Business Expense	43	38	100	-	50	150	150	150
	40		Total Material and Services	323,110	149,766	213,713	124,866	183,450	324,098	324,098	336,098
	41										

RADIO SERVICES - LINE ITEM

List Page	Line #	Account #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14				
				FY10/11 Actual	FY11/12 Actual	Adopted Budget	Actual to 4/30/13	Projected to 6/30/13	Draft Budget	Approved Budget	Adopted Budget
	42		Capital Outlay								
	43	5615	Vehicles	-	-	23,400	22,661	22,661	-	-	-
p. 31	44	5650	Communications Equipment	18,646	98,091	50,300	-	39,079	33,000	33,000	52,500
	45		<i>Install DSL-300 audio enhancement</i>	-	-	12,800	-	12,800	-	-	-
	46		<i>Battery Upgrade for Pumpkin Ridge</i>	-	-	18,000	-	26,279	-	-	-
	47		<i>Upgrade MOSCAD alarms system s/w</i>	-	-	19,500	-	-	-	-	-
	48		Total Capital Outlay	18,646	98,091	73,700	22,661	61,740	33,000	33,000	52,500
	49										
	50		Total Radio Services Department	1,222,035	1,202,507	1,274,357	982,424	1,244,116	1,416,145	1,416,145	1,421,494

FACILITIES - LINE ITEM

List Page	Line #	Account #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14				
				FY10/11 Actual	FY11/12 Actual	Adopted Budget	Actual to 4/30/13	Projected to 6/30/13	Draft Budget	Approved Budget	Adopted Budget
	1		Materials and Services								
	2	5300	Office Supplies	-	27	500	86	100	500	500	500
p. 21	3	5330	Non Capital Furn & Equip	-	844	11,600	5,989	8,000	9,300	9,300	9,300
	4	5350	Fuel	-	30,927	32,000	21,880	28,000	28,000	28,000	28,000
p. 23	5	5361	M & R Building / Facility	-	274,114	95,900	52,509	80,000	57,700	57,700	64,700
p. 24	6	5362	M & R Tower Site Facilities	-	64,999	34,200	15,247	26,500	37,700	37,700	37,700
	7	5365	M & R Equipment Repair	-	-	3,200	-	-	3,500	3,500	3,500
p. 26	8	5413	Contract / Professional Services	-	32,976	49,600	31,226	48,000	81,900	81,900	81,900
	9	5416	Building Maintenance	-	43,825	45,000	36,419	44,000	45,000	45,000	45,000
	10	5432	Heat/Energy	-	13,379	13,500	3,894	5,000	14,000	14,000	14,000
	11	5433	Electricity	-	129,251	128,000	94,727	120,000	124,000	124,000	124,000
	12	5434	Water/Sewer	-	7,265	6,300	5,370	6,250	6,500	6,500	6,500
	13	5436	Garbage	-	2,237	2,500	2,040	2,400	2,500	2,500	2,500
	14	5445	Tower Site Lease Expenses	-	51,097	41,350	26,784	32,000	45,000	45,000	45,000
	15		Total Material and Services	-	650,941	463,650	296,171	400,250	455,600	455,600	462,600
	16										
	17		Capital Outlay								
	18	5610	Facilities Improve (Offices/Tower HVACs)	-	16,279	-	-	-	-	-	-
	19	5615	Vehicles	-	-	-	10,780	10,780	-	-	-
	20	5630	Office Furniture & Equip (new pod)	-	7,448	-	-	-	-	-	-
	21		Total Capital Outlay	-	23,727	-	10,780	10,780	-	-	-
	22										
	23		Total Facilities Department	-	674,668	463,650	306,951	411,030	455,600	455,600	462,600

DIRECT BILL SERVICES - LINE ITEM

List Page	Line #	Account #	Account Description	Fiscal Year 2012/13			Fiscal Year 2013/14				
				FY10/11 Actual	FY11/12 Actual	Adopted Budget	Actual to 4/30/13	Projected to 6/30/13	Draft Budget	Approved Budget	Adopted Budget
	1		Materials and Services								
	2	5300	Office Supplies	4,951	9,763	8,500	2,487	3,000	2,000	2,000	2,000
	3	5301	Radio Supplies - Shop	46,266	47,070	48,000	25,552	30,600	32,000	32,000	32,000
	4	5360	Radio Supplies - Infrastructure	120,786	30,881	37,000	27,455	33,000	49,000	49,000	49,000
	5	5380	Projects	-	-	-	-	-	7,690	7,690	7,690
	6		Total Material and Services	172,003	87,714	93,500	55,494	66,600	90,690	90,690	90,690
	7										
	8		Total Direct Bill Services	172,003	87,714	93,500	55,494	66,600	90,690	90,690	90,690

General Fund Accounts / Line Item Details

Uniforms (5303)
Budget Line Item Detail

ADMINISTRATION

Administration Department Total

-

PERFORMANCE MANAGEMENT

Uniforms (SD)

250

Performance Management Department Total

250

OPERATIONS

64 Dispatchers x250

16,000

6 Sups x250

1,500

Anticipate 3 pregnancies x100

300

Possible new hires 2 x 250

500

Operations Department Total

18,300

LOGISTICS

Data Services

4 Data Services x250

1000

Data Services Division Total

1,000

Radio Services

Uniforms

1,800

Radio Services Division Total

1,800

Facilities

Facilities Division Total

-

Logistics Department Total

2,800

TOTAL GENERAL FUND (5303)

21,350

**Food Refreshments (5323)
Budget Line Item Detail**

ADMINISTRATION		LOGISTICS	
Administration Department Total	<u> -</u>	Data Services	
		Data Services Division Total	<u> -</u>
PERFORMANCE MANAGEMENT		Radio Services	
Team lunch, meetings, etc.	300	Food	150
Performance Management Department Total	<u> 300</u>	Radio Services Division Total	<u> 150</u>
OPERATIONS		Facilities	
Snow Days, food	1,000	Facilities Division Total	<u> -</u>
Operations Department Total	<u> 1,000</u>	Logistics Department Total	<u> 150</u>
		TOTAL GENERAL FUND (5323)	<u><u> 1,450</u></u>

Non-Capital Furnishing & Equipment (5330)
Budget Line Item Detail

ADMINISTRATION

Replacement furnishings	1,000	
Other small non-cap items	500	
Administration Department Total		<u>1,500</u>

PERFORMANCE MANAGEMENT

Training Room Supplies	100	
Replacement Furnishings	500	
Other needs for small cap items	500	
Performance Management Department Total		<u>1,100</u>

OPERATIONS

Black Printer in calltaker pod	500	
Color printer for sups and Gina (same model) 2 x 400	800	
2 Dispatcher Chairs	1,400	
Blinds--close to atrium windows, pull down or pull up	1,000	
Other needs for small capital items	1,000	
Operations Department Total		<u>4,700</u>

LOGISTICS

Data Services

Ops floor TVs and ODOT monitors	1,500	
Web application "Flash"	700	
Monitors	3,000	
Quantum Tape Media (CAD Data Back up storage)	1,200	
PCs (Breann, Liza, Heidi, Director)	3,600	
Unplanned maintenance / replacements	2,500	
Misc cable, cords, repair supplies - computer equip	2,700	
PC and printer maintenance costs	2,500	
Sprint air card (1)	750	
Verizon air card (2)	1,500	
<i>Data Services Division Total</i>		<u>19,950</u>

Radio Services

Upgrade 10 radios of radio loaner cache	17,500	
Shop tool replacement and upgrades	1,800	
Interoperable controllers at 3 sites	11,400	
<i>Radio Services Division Total</i>		<u>30,700</u>

Facilities

Unplanned equipment repairs	5,000	
Shelving	1,200	
Heavy duty bench	1,000	
Electrical Service for Bench power and lighting	2,100	
<i>Facilities Division Total</i>		<u>9,300</u>

Logistics Department Total

59,950

TOTAL GENERAL FUND (5330)

67,250

**Software Upgrades (5340)
Budget Line Item Detail**

ADMINISTRATION

E-Core Payroll/HR 1,000
Administration Department Total 1,000

PERFORMANCE MANAGEMENT

Adobe writer (SD) 300
Performance Management Department Total 300

OPERATIONS

Enhancements to eCore 2,500
Operations Department Total 2,500

LOGISTICS

Data Services

Visual Studio 1,500
 Adobe Acrobat 200
 LEDS Annual Software Maintenance 100
Data Services Division Total 1,800

Radio Services

Expanded Alarms and Telemetry upgrades 15,000
 MOSCAD Upgrade Survey 12,000
 Unplanned Software Upgrades 2,000
Radio Services Division Total 29,000

Facilities

Facilities Division Total -

Logistics Department Total 30,800

TOTAL GENERAL FUND (5340) 34,600

M&R - Building/Facility (5361)
Budget Line Item Detail

ADMINISTRATION		LOGISTICS	
Administration Department Total	<u>-</u>	Data Services	
		Data Services Division Total	<u>-</u>
PERFORMANCE MANAGEMENT		Radio Services	
Performance Management Department Total	<u>-</u>	Radio Services Division Total	<u>-</u>
OPERATIONS		Facilities	
Operations Department Total	<u>-</u>	Unplanned/unscheduled building repairs and maintenance	25,000
		Landscaping	9,500
		Replace UPS batteries	7,000
		Shop repairs and maintenance	5,000
		Unplanned repairs for UPS Systems (3x)	4,000
		Elevator and Boiler Permits	700
		Building water filtration maintenance	500
		Replace Pan and Tilt Cameras at 4 Radio Sites	10,000
		LED Lighting replacements at Radio Sites	3,000
		Facilities Division Total	<u>64,700</u>
		Logistics Department Total	<u>64,700</u>
		TOTAL GENERAL FUND (5361)	<u><u>64,700</u></u>

M&R - Tower Site Facilities (5362)
Budget Line Item Detail

ADMINISTRATION		LOGISTICS	
Administration Department Total	-	Data Services	
		<i>Data Services Division Total</i>	-
PERFORMANCE MANAGEMENT		Radio Services	
Performance Management Department Total	-	<i>Radio Services Division Total</i>	-
OPERATIONS		Facilities	
Operations Department Total	-	Gravel tower site access roads and lots	12,000
		Battery replacements	2,500
		Tower Site repair and maintenance supplies	15,000
		Paint and supplies for shelter maintenance	500
		Unplanned tower repairs	2,500
		Remote electrical panel for trailer mounted generator	5,200
		<i>Facilities Division Total</i>	37,700
		Logistics Department Total	37,700
		TOTAL GENERAL FUND (5362)	37,700

M&R - Computer Equipment (5368)
Budget Line Item Detail

ADMINISTRATION

Incode Accounting system annual maintenance	7,460	
Misc. repairs, supplies, additions	1,000	
Administration Department Total		<u>8,460</u>

PERFORMANCE MANAGEMENT

CritiCall	1,050	
Training Officer 2000	250	
Performance Management Department Total		<u>1,300</u>

OPERATIONS

eCore Svc Maint (Scheduler & Mgr Mods - 93 people)	8,700	
Operations Department Total		<u>8,700</u>

LOGISTICS

Data Services

TIBURON software maintenance	139,178
CAD Server Maintenance - STRATUS server	43,530
Radio IP maintenance	28,107
Anitian Security software maintenance & IPS Tipping Pt 200/210E	16,363
City Watch community notification system	15,280
Digital recorder maintenance (DSS)	12,140
Anitian Security s/w maint firewall Fortinet 500A	11,402
DSL switch maint (Verizon) back-up internet circuit & wi access	8,342
APCO MEDS	9,500
F5 Networks	3,310
Acamai- ESL Data for CityWatch	7,000
ArcEditor maintenance	2,340
Prostor annual maintenance (new servers)	2,015
Symon - Dispatch stats reader board maintenance	2,500
Symantec (CDW Antivirus)	2,200
Century Link 911 ALI Data Extract	2,800
Frontier 911 ALI Data Extract	3,300
Comcast 911 ALI Data Extract	1,500
<i>Data Services Division Total</i>	<u>310,807</u>

Radio Services

Genesis server maintenance	3,268
Test equipment maintenance/calibration	3,000
Genesis Commander contract	3,000
Annual maint. Agreement (reports, bug fixes, enhancer)	2,800
Radio Programming software & firmware (new release)	1,000
Gold Elite Computer replacements (including monitor)	19,760
Motorola Service Contract for Infrastructure	90,000
<i>Radio Services Division Total</i>	<u>122,828</u>

Facilities

<i>Facilities Division Total</i>	<u>-</u>
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Logistics Department Total	<u>433,635</u>
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TOTAL GENERAL FUND (5368)	<u><u>452,095</u></u>
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**Contract/Professional Services (5413)
Budget Line Item Detail**

ADMINISTRATION

Capital & Strategic plan carry-forward-Polling Consult	95,000
Consultant for bond work/negotiations	25,000
ASI flex spending administration	1,500
ADP payroll services	15,000
BCP, safe schools, audio repro.	3,500
Administration Department Total	<u>140,000</u>

PERFORMANCE MANAGEMENT

Quality Review/oversight of EMS (Dr. Daya)	9,000
Outside instruction	1,000
CPR & 1st Aid x 2 academies	560
CPR & 1st aid re-cert x 70	3,920
Hollis x 2 academies	2,000
Performance Management Department Total	<u>16,480</u>

OPERATIONS

In-house training (Hollis)	1,000
Work on eCore Modules (Alysha)	1,000
Operations Department Total	<u>2,000</u>

LOGISTICS

Data Services

PDCC	18,100
Broadband Users Group (BUG)	9,660
Metro GIS service	8,925
MACC / Comcast PCN Language Line	8,400
BUG - IRNE	500
MACC Admin Fee	100
<i>Data Services Division Total</i>	<u>45,685</u>

Radio Services

Regional Radio Partnership	20,000
Security Systems infrastructure repairs	9,000
Video Server Backups - 60 day intervals	9,500
<i>Radio Services Division Total</i>	<u>38,500</u>

Facilities

Cummins contract PM-generators at tower sites	30,000
Eltek or BPS Radio site battery service contract	12,000
Control Contractors PM-tower site maintenance	5,000
Fire testing services	1,400
Infrared service contract (electrical inspection)	1,200
Video Security and maintenance	6,000
UPS Maintenance Contracts	11,000
HVAC Preventative Maintenance and Repairs	12,500
Annual Fire Extinguisher Inspections	1,800
Fire Extinguisher Maintenance	1,000
<i>Facilities Division Total</i>	<u>81,900</u>

Logistics Department Total

166,085

TOTAL GENERAL FUND (5413)

324,565

Training (5461)
Budget Line Item Detail

ADMINISTRATION

2 PCC non-credit classes- LW	200
Intermediate/Advanced Excel (HC)	380
APCO Award Winner Banquet (4)	240
National APCO (KD)	500
Oregon APCO x 4 (KD)	550
OSCPA Winter Gov't Conference	290
OMFOA Spring Conference	300
OACFE Conference	200
OSCPA Gov't CPE	300
Oregon/OSCPA Ethics Training	160
GFOA GSAB/GAAP Update	120
Administration Department Total	<u>3,240</u>

PERFORMANCE MANAGEMENT

Dispatchers- Outside Training	4,000
Coach Training	800
PM Staff outside class training	1,000
CIS Annual Conference (BL & MC)	175
3 Bullard Roundtables (BL & MC)	200
State APCO Conferences (MCx3, SD)	650
PIO Training	250
Instructor EMD re-cert	95
CTO Trainer	159
APCO EMD re-cert x 70	2,100
CTO re-cert	1,015
PCC non-credit classes x 2	200
EMD Instructor re-cert	399
Performance Management Department Total	<u>11,043</u>

OPERATIONS

International CAD Consortium (GH)	275
APCO (GH & 3 sups)	900
Misc. Seminars (GH)	250
Sups Classes 2 each	1,000
Lead Classes 1 each	1,000
Operations Department Total	<u>3,425</u>

LOGISTICS

Data Services

ESRI International User Conference (IC)	1,500
Annual GIS/MSAG Coordinators conference (IC)	400
ICC conference (MJF)	250
APCO awards conference	180
NW Leadership Conf	275
<i>Data Services Division Total</i>	<u>2,605</u>

Radio Services

MCC7500 Programming	6,000
APCO Training and Seminars	3,500
ICC Conference	250
<i>Radio Services Division Total</i>	<u>9,750</u>

Facilities

<i>Facilities Division Total</i>	<u>-</u>
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Logistics Department Total	<u>12,355</u>
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TOTAL GENERAL FUND (5461)	<u>30,063</u>
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**Travel (5462)
Budget Line Item Detail**

ADMINISTRATION

Admin other travel expenses	500
Director Travel (includes National APCO)	3,800
PCC for classes- LW	100
APCO Award Winner (4 rooms)	600
OMFOA Spring Conference(JK)	800
Administration Department Total	<u>5,800</u>

PERFORMANCE MANAGEMENT

Dispatchers outside mileage (15 trips x \$50)	750
Coach Training	300
DPSST Academy Mileage x 2	300
CIS Annual Conference (BL & MC)	150
3 Bullard Roundtables (BL & MC)	250
IDC @ DPSST x 3	200
State APCO Conferences (MCx3, SD)	2,000
staff mileage & misc travel exp.	1,000
PCC non-credit classes x 2	100
Performance Management Department Total	<u>5,050</u>

OPERATIONS

International CAD Consortium (GH)	1,800
APCO (GH and 3 Sups) travel & mileage	1,000
Misc. Sups, Leads mileage	600
Sups/Leads travel, meals	1,500
Misc. travel	1,500
Operations Department Total	<u>6,400</u>

LOGISTICS

Data Services

ICC conference (MJF)	1,500
ESRI International User Conference (IC)	1,500
Annual GIS/MSAG Coordinators conference (IC)	500
APCO awards conference	500
<i>Data Services Division Total</i>	<u>4,000</u>

Radio Services

MCC7500 Training	3,600
APCO meetings (3)	2,200
ICC travel	1,400
APCO International travel	1,440
<i>Radio Services Division Total</i>	<u>8,640</u>

Facilities

<i>Facilities Division Total</i>	<u>-</u>
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Logistics Department Total	<u>12,640</u>
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TOTAL GENERAL FUND (5462)	<u><u>29,890</u></u>
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**Employee Recognition (5472)
Budget Line Item Detail**

ADMINISTRATION

Semi Annual Award Recognition (2)	500
Academy Graduation (2)	200
Caught Ya's	700
In Service Awards	1,000
other recognition (retirements, funeral, etc)	1,000
H&W Challenges x2 per year	400
H&W Monthly recipe & healthy snacks x 6	600
Administration Department Total	<u>4,400</u>

PERFORMANCE MANAGEMENT

Performance Management Department Total	<u>-</u>
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OPERATIONS

Recognize Leads/Sups	250
Operations Department Total	<u>250</u>

LOGISTICS

Data Services

<i>Data Services Division Total</i>	<u>-</u>
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Radio Services

<i>Radio Services Division Total</i>	<u>-</u>
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Facilities

<i>Facilities Division Total</i>	<u>-</u>
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Logistics Department Total	<u>-</u>
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TOTAL GENERAL FUND (5472)	<u><u>4,650</u></u>
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Dues and Subscriptions (5500)
Budget Line Item Detail

ADMINISTRATION

Kelly APCO	120	
SDAO	1,940	
Oregonian- subscription	150	
OMFOA Membership	100	
Accreditation	2,050	
WCDA	5,000	
OSCPA Membership	260	
ACFE Membership	175	
Oregon CPA	260	
AICPA Membership	209	
GFOA Membership	160	
Other memberships	1,000	
Administration Department Total	<u>11,424</u>	

LOGISTICS

Data Services		
Dues & subscriptions		340
<i>Data Services Division Total</i>		<u>340</u>
Radio Services		
Dues & subscriptions		700
<i>Radio Services Division Total</i>		<u>700</u>
Facilities		
<i>Facilities Division Total</i>		<u>-</u>
Logistics Department Total		<u>1,040</u>

PERFORMANCE MANAGEMENT

APCO (MC & SD)	240	
SHRM	180	
FlashAlert	210	
HR Newsletter	220	
Performance Management Department Total	<u>850</u>	

OPERATIONS

APCO (GH, Raeann, Dennis)	360	
Organized Executive (GH)	150	
MetroSearch	585	
Star 12	200	
Operations Department Total	<u>1,295</u>	

TOTAL GENERAL FUND (5500)	<u><u>14,609</u></u>
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**Capital Outlay
Budget Line Item Detail**

ADMINISTRATION		LOGISTICS	
Administration Department Total	-	Data Services	
		<i>Data Services Division Total</i>	-
PERFORMANCE MANAGEMENT		Radio Services	
Performance Management Department Total	-	General Dynamics Service Monitor	33,000
		Upgrade MOSCAD alarms system s/w	19,500
		<i>Radio Services Division Total</i>	52,500
OPERATIONS		Facilities	
Operations Department Total	-	<i>Facilities Division Total</i>	-
		Logistics Department Total	52,500
		TOTAL GENERAL FUND (Capital Outlay)	52,500

Membership User Fees

WASHINGTON COUNTY CONSOLIDATED COMMUNICATIONS AGENCY

FY 2013/14 WCCCA Member User Fees by Agency

<i>FY 12/13 Fees by Agency</i>	Agency	Member Fees	800 System Radio Fees	Subtotal Costs	Amount over Prior Year Fee	% Increase % above capped fee*	3% Cap Adjustment	FY 13/14 TOTAL	% Inc. after 3% Adj.
\$ 1,911,597	Sheriff's Office	\$ 1,807,589	\$ 146,116	\$ 1,953,705	\$ 42,108	2.2%	\$ 19,548	\$ 1,973,253	3.2%
1,101,886	Hillsboro Police	1,060,056	66,678	1,126,734	24,848	2.3%	11,274	1,138,008	3.3%
1,102,976	Beaverton Police	1,060,056	68,295	1,128,352	25,375	2.3%	11,290	1,139,641	3.3%
558,200	Tigard Police	527,549	42,595	570,144	11,944	2.1%	5,705	575,849	3.2%
301,142	Tualatin Police	284,614	23,724	308,338	7,196	2.4%	3,085	311,423	3.4%
206,027	Sherwood Police	198,914	11,862	210,776	4,749	2.3%	2,109	212,885	3.3%
185,513	Forest Grove Police	176,857	13,120	189,977	4,463	2.4%	1,901	191,878	3.4%
104,815	Cornelius Police	99,048	8,267	107,315	2,501	2.4%	1,074	108,389	3.4%
19,440	King City Police	34,160	3,954	38,114	18,674	96.1%*	(18,091)	20,023	3.0%
11,708	North Plains Police	16,543	5,392	21,934	10,226	87.3%*	(9,875)	12,059	3.0%
12,412	City of Durham	14,819		14,819	2,407	19.4%*	(2,035)	12,784	3.0%
6,756	Banks Police	14,755		14,755	7,999	118.4%*	(7,797)	6,959	3.0%
5,612	Gaston Police	5,320	1,618	6,938	1,326	23.6%*	(1,157)	5,780	3.0%
\$ 5,528,083	Total Police Costs	\$ 5,300,281	\$ 391,620	\$ 5,691,901	\$ 163,818		\$ 17,029	\$ 5,708,931	3.3%
	<i>Cost per Console</i>	\$ 1,060,056							
\$ 1,554,888	TVFR	\$ 1,460,315	\$ 109,812	\$ 1,570,127	\$ 15,238	1.0%	\$ 15,710	\$ 1,585,837	2.0%
397,209	Hillsboro Fire	387,589	31,991	419,580	22,371	5.6%	4,198	423,778	6.7%
149,990	Forest Grove Fire	141,172	21,926	163,098	13,109	8.7%	1,632	164,730	9.8%
58,860	WCFD #2	51,808	17,972	69,781	10,921	18.6%*	(9,155)	60,626	3.0%
43,300	Cornelius Fire	47,781	13,659	61,440	18,140	41.9%*	(16,841)	44,599	3.0%
26,972	Banks Fire #13	19,683	14,558	34,240	7,268	26.9%*	(6,459)	27,781	3.0%
17,875	Gaston Fire	11,764	12,760	24,525	6,650	37.2%*	(6,114)	18,411	3.0%
\$ 2,249,093	Total Fire Costs	\$ 2,120,112	\$ 222,679	\$ 2,342,791	\$ 93,698		\$ (17,029)	\$ 2,325,762	3.4%
	<i>Cost per Console</i>	\$ 1,060,056							

* = subject to a cap of 3% increase

Total Member & Associate Dispatch Contracts

Combined Police & Fire member fees, above:	\$ 8,034,693
Associate members (Wash Co Dept.s; Hillsboro & Sherwood PWks):	54,815
Total - See Budget, page 2, line 6; also Financial Plan, page 29, line 4.	<u>\$ 8,089,508</u>

General Fund Financial Forecast

A C D E F G H I

Assumptions (same as for September Board Retreat): Flat 9-1-1 Taxes; no new partners; no new FTEs; normal staff turnover rate. Includes impacts of Facilities Maintenance projects (formerly funded by reserves) & Service Level reductions.

	FY10-11 Actual	FY11-12 Actual	FY12-13 Projected	FY13-14 Forecast	FY14-15 Forecast	FY15-16 Forecast	FY16-17 Forecast	FY17-18 Forecast	
RESOURCES									
1 Beginning Working Capital	2,938,036	3,177,191	2,972,513	2,749,263	2,252,547	1,905,564	1,959,913	1,996,951	1
Revenues									
2 Interest	17,308	19,127	19,201	16,496	13,515	11,433	11,759	11,982	2
3 911 Excise Tax	2,708,898	2,605,085	2,630,208	2,630,208	2,630,208	2,630,208	2,630,208	2,630,208	3
4 IGA User Fees / Member & Associate Fees	6,952,832	7,625,138	7,853,892	8,089,509	8,332,194	8,915,448	9,539,529	10,483,942	4
5 System User Contracts (C800 only)	428,448	437,743	430,090	430,950	431,812	432,676	433,541	434,408	5
6 Non-Member Contracts	161,447	184,595	218,945	238,650	260,129	283,540	309,059	336,874	6
7 Tower Site Rent Revenue	126,331	92,963	95,800	101,800	107,800	113,800	119,800	125,800	7
8 Grant Revenue		-							8
9 Maintenance Services	194,619	109,313	144,965	153,300	162,115	171,437	181,295	191,719	9
10 Miscellaneous Income	222,691	463,038	96,300	92,000	92,000	92,000	92,000	92,000	10
11 Total Current Revenues	10,812,574	11,537,002	11,489,401	11,752,913	12,029,773	12,650,542	13,317,191	14,306,933	11
12 Total Resources	13,750,610	14,714,193	14,461,914	14,502,176	14,282,320	14,556,106	15,277,104	16,303,884	12
EXPENDITURES									
14 Personnel Services									14
15 Salaries & Wages & Overtime	6,269,825	6,331,522	6,522,098	6,713,803	6,713,493	6,713,168	7,048,826	7,401,268	15
16 Medical Insurance	1,234,798	1,345,550	1,436,425	1,459,948	1,594,931	1,742,312	1,916,544	2,108,198	16
17 PERS	774,371	1,176,523	1,239,199	1,577,744	1,577,671	1,577,594	1,656,474	1,739,298	17
18 Social Security	470,556	469,925	489,157	503,535	503,512	503,488	528,662	555,095	18
19 Other Payroll Costs & Benefits	154,157	177,985	174,765	164,392	156,036	167,597	169,273	170,965	19
20 Total Personnel Services	8,903,707	9,501,505	9,861,644	10,419,422	10,545,644	10,704,159	11,319,779	11,974,824	20
21 Materials & Services	1,524,793	1,593,772	1,810,008	1,795,208	1,796,112	1,832,034	1,868,675	1,906,048	21
22 Capital Outlay	91,219	198,197	41,000	35,000	35,000	35,000	35,000	35,000	22
23 Zone Controller Costs & Debt Service						25,000	56,700	56,700	23
24 Subtotal Operating Expenditures	10,519,719	11,293,474	11,712,651	12,249,630	12,376,756	12,596,193	13,280,153	13,972,572	24
25 Operating Revenue Over (Under) Oper. Exp.	292,855	243,528	(223,250)	(496,716)	(346,982)	54,349	37,038	334,361	25
26 Transfers - Capital Reserves	53,700	220,500							26
27 Total Expenditures	10,573,419	11,513,974	11,712,651	12,249,630	12,376,756	12,596,193	13,280,153	13,972,572	27
28 Increase (Decrease) in Fund Balance	239,155	23,028	(223,250)	(496,716)	(346,982)	54,349	37,038	334,361	28
29 ENDING FUND BALANCE	3,177,191	3,200,219	2,749,263	2,252,547	1,905,564	1,959,913	1,996,951	2,331,312	29
30 Benchmark: Ending Fund Balance @ 12%		1,355,217	1,405,518	1,469,956	1,485,211	1,511,543	1,593,618	1,676,709	30
31									31
32 % User Fee increase	9.9%	9.9%	3.0%	3.0%	3.0%	7.0%	7.0%	9.9%	32